

WHAT'S NEW IN THE UNSCHEDULED CARE – PHARMACY GUIDE V 22?

Please ensure all pharmacy staff are aware of the tools available in the Unscheduled Care Pharmacy Guide, as they are normally the first contact for patients in the pharmacy.

Medication included in the PGD version 22 and can be supplied

- Alirocumab on pg 195 of BNF 73 is allowed for primary hypercholesterolaemia or mixed dyslipidaemia

Universal Claim Framework (UCF)

A new CP4 form is being introduced for pharmacy led services, including Unscheduled Care, as part of the pharmacy Universal Claim Framework (UCF) functionality. When a pharmacy is enabled for UCF, new CP4 forms will be printed for supplies provided as part of the Unscheduled Care service. Until UCF is enabled, the CP(US) form will still be used. In summary, CP(US) forms are handwritten and CP4 forms are printed by the CP.

The service is now referred to as Unscheduled Care– Pharmacy Supply on the new CP4 forms and this descriptor will be printed on the CP4 form.

The GP practice code will be printed on CP4 forms instead of the prescriber code which is required on the CP(US) form. The PMR system will request that the GP Practice be entered if none is present on the patient's PMR record.

CP4 forms should not be submitted to PSD as all reimbursement is via the electronic UCF Supply Claim sent by the CP. However the CP4 form must still be provided to the GP practice as per the current process for CP(US) forms. The CP4 form will print 'Send to GP' in the lower left corner as a reminder.

In version 22 of the PGD, CP4 terminology is now included within "Section 5. Description of Treatment" to reflect the UCF introduction.

Individual Authorisation Forms

When completing this form please add the pharmacy name and contractor code of your normal work location, tick the Health Board you work in, indicate your position within the pharmacy and fax or post to the relevant Health Board number (Section 11). You can use a single form for up to three Health Boards. If doing so, tick up to three boxes and fax or post to each Board you have selected. This will ensure you are authorised to use the PGD in the Boards indicated.

Contractors must ensure that at least one pharmacist has named their premises or payment cannot be made for a supply under the PGD. Pharmacists have until **31st July 2017** to sign version 22 or payment for supplies made will be stopped (unless the PGD is signed and faxed immediately before a supply is made). Individual pharmacists are reminded that they **must sign** the most recent version of the PGD, which is usually issued

twice every year. If you do not sign and fax or post each time the PGD is issued, and continue to use the CP(US) forms for supply under this PGD, you will be acting illegally.

Use your GPhC number on the Authorisation form and on CP(US) forms.

Unscheduled Care Folder and PGD available online only

The Unscheduled care pharmacy guide is now ONLY available in electronic format. It is the responsibility of each individual and contractor to ensure they are operating to the current, up to date version of the PGD. Health Boards will continue to issue the signed authorisation form required for the PGD to each community pharmacy, and communicate any changes related to confidential information. It will also be the responsibility of each contractor/employer to ensure the NHS Community Pharmacy internet site can be accessed by staff and locums from within the pharmacy for reference when required. http://www.communitypharmacy.scot.nhs.uk/unscheduled_care.html

Format of the PGD

The publication of BNF 70 saw a move from the recognised subsections, which were used within previous versions of the PGD to indicate disallowed items and the current format reflects this change. The conditions in the PGD are the headings in each BNF chapter if relevant. You will find more statements such as "all injections and infusions" for the full chapter. You will also find "except" used where a full section may be excluded except a particular group of drugs. More drugs, which will already have been disallowed in previous versions, may now be listed by name due to them not having a particular section number.

The PGD will correspond with the paper copy of the BNF, as the online version does not have section numbers. Therefore, the paper copy of BNF 73 must be used to establish if a drug is disallowed when using the PGD.

Please do not hesitate to contact NHS 24 Regional Pharmacy Advisors at pharmacyenquiries@nhs24.scot.nhs.uk if there are any queries using PGD version 22.