

PHARMACY RECORD OF INDIVIDUAL AUTHORISATION GUIDANCE

- Each pharmacist who wishes to supply medicines, appliances and/or ACBS products under the PGD from these premises must ensure that they have read the PGD, signed the individual authorisation and sent a copy of the individual authorisation back to the appropriate Health Board.
- As soon as you have signed and sent the individual authorisation to your Health Board you are eligible to make a supply immediately
- For payment purposes the contractor must ensure that at least one Pharmacist has named their pharmacy as the normal pharmacy location on the individual authorisation form.
- A pharmacist who works in more than one Health Board area must ensure each Health Board receives a copy of the signed individual authorisation.
- It is the responsibility of the authorising manager to provide each pharmacist working within their pharmacy access to the PGD and the individual authorisation sheet. The PGD is held on the following website address:
http://www.communitypharmacy.scot.nhs.uk/unscheduled_care.html
- For governance purposes, it is the responsibility of the authorising manager to keep a list of all pharmacists who are signed up to use the PGD in his/her premises and to ensure that all pharmacists working in the premises know where the CP (US) forms are located.

