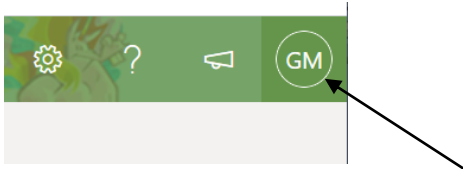


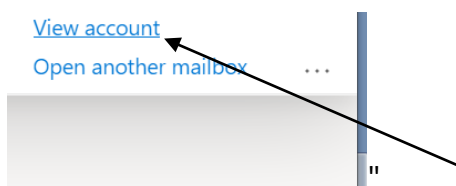
## Contractor changing mobile device – Advice for MFA

You can change to a new mobile without issue so long as your number remains the same

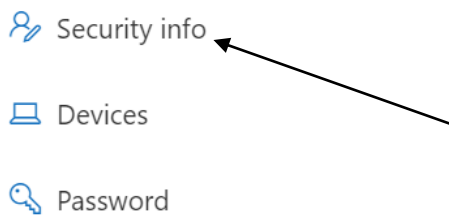
If you get a new number you need to update the number in O365, if you still have access to the old phone & number you can log into Outlook Online, click on your profile icon



then "View Account",



Then "Security Info"



and you will receive a text to your current phone you will then be able to update your contact details on your new device.

Alternatively, if you have an alternative number configured, you can receive the code to that number.

If you have no alternative number configured and no longer have access to the original phone/number, you will need to contact [fife.gmsfacilitators@nhs.scot](mailto:fife.gmsfacilitators@nhs.scot) and they will arrange to get the new number added