Appendix A: NHS GG&C Flu Vaccination Service - Community Pharmacy Good Practice Summary

This good practice summary serves to act as an aide memoire to support your participation:

Premises requirements
- Consultation room meeting the requirements.
- The NHS GG&C Vaccine Ordering, Storage and Handling Guidelines are followed.

Service availability
- The service runs from 4 November 2019 to 31 March 2020, with a focus on vaccinating eligible patients between 4 November and 31 January to maximise impact.
- The QIVc quadrivalent (Flucelvax) product is the only vaccine to be used in this service
- All pharmacists providing the service have had appropriate training covering injection technique and basic life support, including CPR and administration of adrenaline for anaphylaxis.
- Pharmacists providing the service are competent to do so and have confirmed completion of the Declaration of Competence (DoC) document.
- All pharmacists providing vaccinations on behalf of the pharmacy have submitted a signed copy of the NHS GG&C patient group direction (PGD).

Patient eligibility
- Identify eligible patients under the NHS GG&C PGD, this includes 18-65 years in at risk groups, adults aged 65 years and over and carers.
- Pregnant women, healthcare workers and people in long stay residential care or homes are excluded from the pilot.
- To receive the vaccine, patients must:
  - Be registered with GP in NHSGGC;
  - Not already have had the vaccine or made an appointment with their GP to receive one;
  - Not have any contraindication to receiving a flu vaccine;
  - Sign the consent form;
  - Be encouraged to complete the patient evaluation questionnaire.

Data collection and reporting requirements (documentation)
- Store completed consent forms securely for a minimum of 7 years. Please refer to your own Company Policies for further details.
- A patient’s GP is informed if a patient presents with a clinically significant adverse drug reaction following administration of the vaccine.
- The pharmacy contractor records and reports any clinical patient safety incidents to the NHS GGC Public Health Protection Unit on 0141 201 4917.
- The pharmacy contractor reports any cold chain incidents to the NHS GGC Pharmaceutical Public Health on 0141 201 4824.
Pharmacy Services

- Store patient questionnaires completed by patients securely and return on a monthly basis to the Community Pharmacy Development Team

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- Pharmacy contractors complete an evaluation form on conclusion of the pilot to evaluate the service and inform service development. All pharmacists providing the service are expected to contribute.

Payment

- The service is a free NHS service to eligible patients.
- Claims for payment are submitted electronically using the NEO system.
- Payments will be made monthly.
- Pharmacy contractors will not be reimbursed or remunerated for vaccines administered to patients outside the eligibility criteria.