NHS GGC Community Pharmacy - Alcohol and Drug Recovery Service (ADRS)

Contact Form Information Sheet

* The contact form can be used for non-urgent queries and as a backup/alert for urgent queries when there are difficulties contacting the community addiction team. It is not a substitute for direct contact when an urgent response is required. Team contact numbers and alternative contact numbers are contained in the table on page 2.
* The contact form can be completed and attached to an email or used as a template for key points to be communicated to the ADRS team.
* Email communication MUST ALWAYS be via the pharmacy clinical mailbox to the relevant addiction team generic mailbox. The entered recipient email address should always be checked to confirm it is shown correctly. No patient identifiable information should be included in the subject line of the email. The subject line should contain:

**URGENT Community Pharmacy “Sensitive Confidential Information”**

or

**Community Pharmacy “Sensitive Confidential Information”**

Where possible an email read receipt should be attached to the email to ensure delivery.

* If sending as an attachment, completed forms should be “saved as “a referenced document or printed, and stored securely as per local pharmacy procedures for the safe handling of data. A note should be made in the patient record

**ADRS CONTACT NUMBERS**

Please note hours of opening are Monday - Thursday 9am to 4.45pm; Friday 9am to 4pm.

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| --- | --- | --- | --- |
| **ADRS Base** | **Contact**  **Number** | **Additional Telephone Number** | **Contact Email Address** |
| Clydebank ADRS | 0141 562 2311 | 0141 562 2317  0141 562 2312 | [addictions.clydebank@west-dunbarton.gov.uk](mailto:addictions.clydebank@west-dunbarton.gov.uk) |
| Drug Court, Norfolk St, Glasgow | 0141 274 6000 |  |  |
| Dumbarton Joint Hospital | 01389 812018 | 01389 812014 | [Addictions.dumbarton@west-dunbarton.gov.uk](mailto:Addictions.dumbarton@west-dunbarton.gov.uk) |
| EDADS, KHCC | 0141 232 8211 | 0141 355 2200 | [EDADSAdmin@ggc.scot.nhs.uk](mailto:EDADSAdmin@ggc.scot.nhs.uk)  [sharedservices.socialwork@eastdunbarton.gov.uk](mailto:sharedservices.socialwork@eastdunbarton.gov.uk) |
| Homeless Addiction Team, Hunter St, Glasgow | 0141 553 2801 | 0141 553 2807 | [GG-UHB.huntersthomeless@nhs.net](mailto:GG-UHB.huntersthomeless@nhs.net) |
| Inverclyde | 01475 715353 | 01475 715351 | [alcohol&drugrecovery@inverclyde.gov.uk](mailto:alcohol&drugrecovery@inverclyde.gov.uk) |
| NE ADRS | 0141 565 0200 | 0141 565 0217 | [Sw\_necoreteam@sw.glasgow.gov.uk](mailto:Sw_necoreteam@sw.glasgow.gov.uk) |
| NW ADRS | 0141 276 4580  0141 276 4330  0141 800 0670 | 0141 276 4939 | [nwaddiction@glasgow.gov.uk](mailto:nwaddiction@glasgow.gov.uk) |
| RDS, Back Sneddon St | 0300 300 1199 | 07483914661 | [Addictions.sw@renfrewshire.gov.uk](mailto:Addictions.sw@renfrewshire.gov.uk) |
| South ADRS | 0141 420 8100 | 0141 420 0014 | [SouthEastADRS@glasgow.gov.uk](mailto:SouthEastADRS@glasgow.gov.uk) |
| St Andrews House, Barrhead | 0141 577 3368 |  | [Addiction.referrals@eastrenfrewshire.gov.uk](mailto:Addiction.referrals@eastrenfrewshire.gov.uk) |
| Torley Unit, Dykebar Hospital | 0141 314 4106 |  |  |