Template SOP2 MCA – Notification of Surgery

Patient request for supply in an MCA approved following assessment of need by pharmacist. Copy of assessment retained in patient’s file

Contact patient’s surgery and notify them of this request.

Ask the surgery to confirm they have:

1. Identified the patient’s notes recording they are receiving a compliance pack.
2. Identify the patient’s notes with pharmacy details supplying compliance pack.
3. Ensured all medication is prescribed as 28/56 days (as locally agreed) and endorsed dispense weekly.
4. Been made aware that medication supplied in this format is unlicensed
5. Made arrangements for supply of medicines unsuitable for adding to an MCA

Agree reordering procedure with surgery as per pharmacy/ surgery re-ordering SOPs.

Record surgery key contact for prescribing issues on patients registration form and notify surgery of pharmacies key contact details.