Template SOP5 MCA – Change of Medication

Make note of change on patient medication sheet and whether the change is an addition, discontinuation or replacement. Enquire as to when change has to take effect preference being from the start of a new cycle

If the change is notified by non health care professional (e.g. carer/family member) this change should be confirmed with the prescriber.

Endorse the prescription appropriately.

Change the medication and labels in accordance with the prescribers instructions. Check against new prescription once received.

Request the prescription from the prescriber and also to be picked up in normal fashion.

Take details of the name, designation and location of who is requesting the change – e.g. GP, hospital nurse, prescribing advisor.

Information received indicating a change to a patient’s mediation which is issued within a MCA.