

## Form CDRF(CP): Requisition for schedules 1, 2 and 3 controlled drugs

### Customer Details

Signature:

Name (print):

Telephone No:

Registration number:  
(see notes overleaf)

Date of Order:

Main employer/practice address:

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Delivery address if different:

Item Name & Formulation	Size/Strength	Quantity	Pharmacy Endorsement
1.			
2.			

*Purpose for which drugs are required – please tick whichever apply*

<input type="checkbox"/>	For use within Pharmacy
<input type="checkbox"/>	For Onward Distribution
<input type="checkbox"/>	For Stock
<input type="checkbox"/>	Other (Please state reason briefly below)

### Supplier Details

Pharmacy Stamp:	Contractor Code:	
	Name of Business: Address:	
	Telephone No:	

A Pharmacist who supplies the items ordered above should include this form with the submission of their prescription forms to Practitioner Services

## Notes

1. The person raising the requisition (customer) **must** –
  - a. Write the controlled drugs to be requisitioned (including strength + quantity).
  - b. Sign their name in ink.
  - c. Write their name, RPSGB reference number and address of premises that they are working out of.
  - d. Indicate the purpose for which the drug(s) is/are required
2. The person/organisation supplying the controlled drugs (supplier) should –
  - a. Provide their PSD contractor code, name of organisation, and address.
  - b. Ensure that the customer has completed their relevant sections with correct data.

The supplier **must** then submit all CD requisitions to NHS National Services Scotland, using form CD34 which can be obtained from Practitioner Services, 3 Bain Square, Livingston EH54 7DQ (Tel: 01506 705100).

## Data Protection Statement

The requisition will be passed to the NHS National Services Scotland for analysis. The information may also be used within the NHS to prevent incorrect usage of controlled drugs, and may be disclosed to organisations outside the NHS that have a lawful entitlement to receive it. This requisition will be confidentially destroyed 24 months after the month in which it was received by NHS National Services Scotland, unless it has been disclosed to another organisation.