* Decision made to commence patient on antiretroviral therapy.

* Counselling and training provided to patients about administration and monitoring in line with local guidance.
* Prescriptions for direct acting antiretroviral (DAA) and ribavirin (RBV) treatment are written on HBP forms to start in approx. 4 weeks. (Prescriptions to cover the full treatment course will be generated but a maximum 1 month treatment per form).
* Patient asked to nominate a community pharmacy.
* Service completes a **Patient Treatment Notification Form** and sends this together with the **HBP prescriptions** to the Specialist Pharmacy team.

**Hepatitis C Clinic Responsibilities**

**NHS Lothian Process Flowchart for Community Pharmacy Supply of Medicines to treat Hepatitis C**

**Specialist Pharmacy Team Responsibilities**

* Specialist Clinical Pharmacist carries out a clinical check of the prescriptions.
* Contact nominated community pharmacy by telephone to inform them that they have been nominated, confirm the pharmacy have a copy of the service specification and provide reminder of processes for ordering the medicines.
* Direct community pharmacist to the process for applying for advanced payments (where required).

See <https://www.communitypharmacy.scot.nhs.uk/nhs-boards/nhs-lothian/hepatitis-c-treatment/>

* The **patient treatment notification form** is sent to the nominated community pharmacy via email and the **HBP prescriptions** are sent by post.
* NHS Lothian PCCO are notified to make a flat fee payment of £400 per patient upon receipt of signed SLA
* Community Pharmacy ensures that the service specification has been returned to PCCT. (This step only needs completing once per contractor.)
* Community Pharmacy sets up account with appropriate supplier.
* Community Pharmacy places order for first month’s treatment and makes arrangements to apply for advanced payments where these are required.

**Community Pharmacist Responsibilities**

* The Community Pharmacist is contacted one week prior to treatment commencing to confirm that the medicine will be available for the patient to collect on the proposed start date.

**Specialist Clinical Pharmacist Responsibilities**

**Community Pharmacist Responsibilities**

* The Community Pharmacist creates a **Pharmacy Care Record** for the patient as outlined in the service specification.
* The Community Pharmacist dispenses the supply of antiretroviral medicine as per instructions on the prescription. A record is kept on the **Stock Balance Record Log** as appropriate.
* Community Pharmacy orders subsequent stock on monthly basis no more than 7 days before due date

**Hepatitis C Clinic Responsibilities**

* Patient attends specialist service for ongoing care and monitoring as required
* The Specialist Clinical Pharmacist / Clinical Nurse Specialist discuss the patients care as part of the regular Multi Disciplinary Team meeting and ensure ongoing supplies.

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* Any changes to patient’s treatment are communicated with the community pharmacy by telephone or email.

**Community Pharmacist Responsibilities**

**Specialist Clinical Pharmacist Responsibilities**

* Patient collects supplies from nominated community pharmacy at the prescribed intervals.
* The patient has a consultation with the pharmacist who identifies if there are pharmaceutical care issues which need resolving.
* If any pharmaceutical care issues arise that require specialist input, the community pharmacist contacts the specialist team for advice. **Missed doses or non collection of medicines at prescribed intervals should be notified to the specialist service as soon as possible. See contact details below.**

**Contact Details for Specialist Services**

Hepatitis C Pharmacy service 0131 537 3755

hepcpharmacy@nhslothian.scot.nhs.uk

Hepatitis C Services, Regional Infectious Disease Unit, Western General Hospital 0131 537 2820

Consultant

Dr Daire O’Shea

Associate Specialist

Dr Hazel Rae

BBV Clinical Nurse specialists 0131 537 2856

Sara Lamond

Fiona Rose

Jesse Ryan

Community BBV Team nurse specialists 0131 537 2820

Mina O’Hara

Jacky Shaw

Mark Quilietti-Bird

Outreach support workers 0131 537 2820

Laura Rodriguez

Steven Scott

Hepatitis C Services, Hepatology, Royal Infirmary of Edinburgh 0131 252 1630

Consultants

Dr Andrew Bathgate

Professor Peter Hayes

Clinical nurse practitioners

Kim MacBeth 0131 242 1639

Jane Holmes 0131 242 1629

Natalie Allen 0131 242 1650

Laura Butler 0131 242 1634

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